

Lincoln Street School Governance Committee

Meeting Minutes

August 10, 2016

Board Members:

- Tim Morehouse** TCDE Board Representative
- Karin Matray** TCDE Assistant Superintendent
- Lorna Manuel** TCDE Curriculum Director
- Linda Houchins** TCDE Committee Representative
- Becky Hillaire** Lincoln Street School Parent Representative

The meeting of the Lincoln Street School Governance Committee was held on the above date. All members were present with the exception of Becky Hillaire. Welcome to new committee member Linda Houchins. Tim Morehouse was tardy arriving at 3:45.

Call to Order Meeting called to order at 3:35 by Lorna Manuel.

Roll Call and Pledge Of Allegiance Pledge of Allegiance led by Lorna Manuel.

Approval of Agenda Motion to approve Agenda by Karin Matray with an addition of LCAP update with a second by Linda Houchins. Motion carried unanimously.

Consent Agenda 4.1 Motion to approve the Consent Agenda with revisions to discussion section as discussed with addition of member names and to include Karin Matray as tardy not absent by Karin Matray with a second by Linda Houchins. Motion carried unanimously.

School Report

* Tim Morehouse arrived at 3:45 and assumed lead.

5.1 Christi Deveraux shared the student review, The 2016-17 school year will begin with 79 students. Lincoln Street School teachers return August 11th with the addition of half-time teacher Crystal Null. The beginning of the year student enrollment is always down. Eight former students enrolled in the new LAVA program through Antelope.

5.2 Karin Matray shared an update on the LCAP. Jim Southwick from RSDSS is the new LCAP administrator.

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CBO Report

6.1 Denise Cottingham shared she has begun working on the year-end closing.

New Business

7.1 The 125 plan only applies to the Lincoln Street School Secretary, Tammi Kibby. Health benefits are pre-taxed. The Premium Reduction Plan administrator is TCSIG. Half time teacher, Crystal Null, does not qualify for health benefits at this time.

Rich Duvarney's name needs to be removed as the plan administrator and Karin Matray will be added. Tim Morehouse questioned whether an MOU was needed before the 125 plan could be approved. An MOU will be included in the next meeting. The charter states the superintendent can override any decision made by the Charter. A continuing discussion regarding differentiation between Tehama County Office of Education and the Charter school ensued. Karin Matray moved to approve the 125 plan with Denise Cottingham bringing an MOU to the next meeting. Lorna Manuel seconded motion. Chair abstained from voting. Motion carried unanimously.

7.2 EPA budget in the past has gone toward teacher salaries and will continue to do so this year. Karin Matray moved to allocate the EPA budget to teacher salary and Linda Houchins offered a second motion. Motion carried unanimously.

7.3 Previously discussed in 7.2

7.4 Rich Duvarney and Wes Grossman are currently authorized to sign payment of expenditures. Denise Cottingham indicated that in the past it has always been the associate superintendent. Karin Matray and Tim Morehouse will authorize payment and expenditures. Karin Matray and Denise Cottingham will authorize budget revisions and inter-fund transfers and Karin Matray and Tim Morehouse will authorize for payment and expenditures. Linda Houchins moved to approve authorizing signatures and Lorna Manuel offered a second. Motion carried unanimously.

7.5 Lorna Manuel shared the opportunity support services will be offering through TCDE this year.

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Per Karen Matray the schedule is: 9/9- Jennifer Abrams "Having Hard Conversations" 9/19- Lawyer training regarding Reading Court Documents 9/19 Aeries doc regarding Foster/Homeless Services.

Old Business

8.1 Lorna Manuel shared Maureen Clement will follow up SB359 and work out a policy regarding math placement. Lorna Manuel distributed samples of different policies from various districts.

Discussion

Lorna Manuel asked if she could invite Jacki Roach to the next meeting to be her replacement for the Governance Board Committee. Dana Brent will ask our current parent representative, Becky Hillaire, if she would like to continue as the Governance Board parent representative. A parent would like to organize a Good News Club at Lincoln Street. A discussion about who would lock the building was discussed. TELA is interested in using the Science Lab for experiments. Christi shared it would be on a week to week basis depending on availability of the science lab at Lincoln Street. Immunization requirements was discussed. Many parents have inquired whether or not immunizations are required at a charter school. Tim Morehouse advised putting immunizations on the next agenda as an action item and Karin Matray indicated having a health care professional available for information would be important in forming a policy regarding immunization requirements at Lincoln Street School. Christi asked if the School Secretary position could be changed to 7:00 - 4:00 for additional time to complete tasks uninterrupted. Other area school hours and work hours at Lincoln street was discussed.

Next Meeting Date

The next meeting will be held on Wednesday, October 5th at 3:30. Christi will bring a list of the meeting dates for all Governance meetings.

Adjournment

There being no further business, the meeting was adjourned at 4:59 pm.